

## **Northwest Miniature Horse Club Board Of Directors**

### **Minutes October 2013**

#### **Call To Order**

At 9:45 AM the meeting of the Northwest Miniature Horse Club Board Of Directors was called to order. At the 4-H conference center By VP Lisa Brostad.

#### **Members present:**

JoAnne Ross, Lisa Brostad, Sheryl Peterson, Christine Houts, Margaret Slape, Matt Davern, Bethany Jones,

#### **Guests Present:**

Lisa Pitchler, and Susie Gunther

Guests were introduced, and following a brief break, Matt reconvened the meeting.

**Presidents Report:** Matt would like to congratulate our Board for their participation and hard work this year. We are in a much better position financially thanks in large part to the hard work of Margaret our treasurer. Also a huge thank you to our show committee; these people have already been working on our 2014 line-up, and have several exciting new developments to share today.

**Vice Presidents Report:** Lisa Reported that she is excited for next year. She shares some of her ideas for improving our next show season including a unified class list for all shows as well as streamlining our class list.

**Secretaries report:** Tiffany would also like to extend a huge thank you Margaret for her hard work. She is excited for the upcoming show season.

**Treasurers report:** Margaret reports that she has spent the last three days revamping QuickBooks. We have \$13,000 in the account today. We still need to pay Albany \$5-\$6000 but this will still leave us well in the black. This is the first time in several years that the club will finish the year comfortably. Margaret also shared that are IRS audit is done, and in the end no penalties were assessed. Arena contracts will start becoming due shortly, and she will work to stay on top of getting those coordinated and paid.

#### **New Business:**

Our accountant Brian Baske has requested a \$500 retainer. After a brief discussion Margaret moved that we re-approach Brian with a proposal to continue to utilize his services, but not pay a retainer. Christine seconded and the board passed unanimously.

Sheryl would like to redo our membership forms to include information that was omitted during the last revision. She has also asked that membership is sent directly to the administrator. Matt directed Sheryl to correct the forms.

There was discussion on pricing and participation in the World Magazine Add. Matt directed that a review committee be formed. JoAnne, Matt, Lisa B., Lisa Pitchler, and Margaret are assigned the task of reviewing this add and generating sustainable options or 2014.

Matt has directed that the 2014 awards committee assume the task of keeping YEA points as well. This will streamline our awards process. The 2014 committee will be comprised of Dianne Dorgan and Jamie Bethany.

### **Discussions and Action Items to Be Presented To the Membership:**

Sheryl would like to redo our membership forms to include information that was omitted during the last revision. She has also asked that membership is sent directly to the administrator. Matt directed Sheryl to correct the forms.

An increase to the membership fee was discussed and will be presented at the general meeting.

Due to a clerical error those that paid for farm advertising last year did not receive this service. Those that paid last year will receive the service free this year.

Joanna moves that the e-news continue on a regular schedule, and that a hard copy be generated and mailed to the membership as well as other affiliated clubs quarterly. Margaret Seconded. The board voted in favor. It will be recommended that Carrie and JoAnne continue to produce the newsletter, and that Bethany will mail the hard copy once produced. It was discussed that Bill Sample might also want to be involved. Lisa Pitchler has generously offered to sponsor the cost of mailing this year if it is needed. Julie Hemingway has offered to research cost effective options.

Sheryl moves to return to publishing a hard copy of our membership info in 2014. This will be produced and mailed by mid April 2014. JoAnne seconded this motion, and it passed unanimously. Sheryl will generate the information and pursue sponsorships.

Sheryl moves that we put out a call for a new logo, as several members feel the old one is outdated. JoAnne seconded, and the motion passed unanimously.

Three board positions are open for election. There are three candidates who have expressed interest at this time. They are Lisa Pitchler for President, Bethany Jones for Secretary, and Michelle Michaelson for Board Member.

JoAnne moved that Margaret send a request to AMHA for educational funding in 2014. These funds will be requested in support of our schooling clinic. Christine seconded, and the motion passed unanimously.

There is interest still in reinstating an April show, however a suitable venue has not yet been located. Christine, Lisa B., and Lisa Pitchler have agreed to look into facilities.

Emerald Valley show coordinators