

Approved August 17, 2022

BOD Monthly meeting July 20th, 2022

Held on Zoom

Present: Sharon Hardt, Bambi Roylance, Sheryl Peterson, Kathy Howard (OR), Linda Soto, Judy Howard, Joanne Ross, Charissa Alldredge

Meeting Started: 8:04 am

June BOD meeting minutes approved unanimously

1. Treasurer's Report, Linda Soto

As of July 1st, 2022 the checking account balance is \$13,040.97 and the CD balance is \$13,582.95 as of 7/20. Sharon asked about any monies that may be allocated already. Linda said she is not current on that information at this moment, but she would work to have it updated by the end of the week. The General Ledger (GL) was brought up by Sharon which right now is not complete due to waiting for more information from various sources. Can-Am expenses were shown to date but there are more things needing to be paid out that are not listed yet. Can-Am appears to be a net loss at this time, however there is some confusion over how sponsorships are being tracked. Any questions regarding tracking sponsorships should go to Kathy Howard (OR) as she is tracking them, however at this time it isn't tracked on/in the GL.

Joanne brought up the cost of insurance by pointing out it should be divided by shows or events to be added to show costs. Our normal insurance cost is \$630 a year. Joanne made a motion for Linda to research insurance policy to see if it is just for the 4 shows or if it also includes any club membership gatherings, and how that is priced out per event. Seconded by Kathy Howard (OR). Board unanimously agreed.

2. Fall Banquet location selection, Bambi Roylance

Bambi was absent, however, due to the need to get reservations made to hold the date the board decided on a location based upon the information she had provided. Joanne called the manager for Taste of Hawaii as the price had increased to \$500; after Joanne talked with him he lowered his price to match last year's price of \$400. Discussion was had regarding the cost of the bar with the Elk's club and the changes in the cost for Taste of Hawaii. Menu options were discussed for lunch after the BOD meeting and for the banquet itself.

Judy brought up that we will need a microphone and speaker brought to the venue for Taste of Hawaii; a message will be sent to the members to try to find something that could be borrowed.

Sheryl made a motion to have the banquet at Taste of Hawaii/the golf or country club. Seconded by Judy. Board unanimously agreed.

Joanne made a motion to go with the American menu with the beef with gravy option. Joanne will call to see if we can add spaghetti to make sure the menu is kid friendly. Any added costs will be put to the cost of the individual meals. Seconded by Sheryl. Board unanimously agreed.

3. Membership change form, Joanne:

There was discussion on both versions of the proposed membership forms. Both Joanne and Judy spoke to their versions of the forms. Sheryl brought up that the forms do not have much space for writing in answers and then asked the pertinent question of what exactly the forms are intended to do. Everyone agreed the main use of the form is to gather information. Sharon suggested changing format from portrait to landscape to give more space to write in.

The conversation also grew to entail the Club's "Welcome Letter" which has been discussed at previous meetings. Bambi has given a preliminary rough draft of this letter but was not present to present it. This came around to possibly being a cover letter and part of the application on the back side.

Kathy made a motion to create a committee to work on a cover letter/welcome letter and application/membership form and report back to the Board by the September meeting. Sheryl seconded. Board unanimously agreed.

Committee will be made up of Charissa (Chair Person), Bambi, Sharon, Sheryl.

4. Coastal Gift cards

Discussion of the \$25 gift cards and how to handle them were put forth, particularly based on what they were donated for such as year end awards, etc. Options were mostly the same as previously suggested, such as using them as silent auction items, letting people buy them out right, giving them as year end awards, etc

The discussion ended with Sharon offering to buy them all at cost to settle the ongoing conversations and issues, with the money going towards year end awards.

New Business:

Other news/business:

The Silent Auction at Western Regionals will go to the yAMHA fund. The clothing resale monies will go towards the cost of the web broadcast of worlds. There will be a youth scavenger hunt at Western Regionals.

Overdraft checks: Linda contacts member/exhibitor to get the overdraft + debt paid via either cashier's check or money order within appropriate timeframes.

Board has no information regarding Jesse's auction for the youth funds. Basic information such as who won the bids and how things will be paid/who has paid would be appreciated.

ACTION ITEMS

1. Linda get General Ledger and Expense reports completed/updated as much as possible
2. Linda research the club insurance and how it is distributed
3. Joanne call Taste of Hawaii to see if we can add spaghetti to the menu. Is it vegetarian, or can it be made vegetarian? Is there a cost increase and how much would it be?
4. Sharon will reach out to Bambi about setting up the banquet, etc
5. Membership/Cover Letter/Welcome letter committee have a report due by September meeting – Sharon will reach out to Bambi in regard to this.
6. Linda contact member regarding overdraft fee/payment

Meeting adjourned

Ended at 9:30am

Minutes recorded by Recording Secretary, Charissa Alldredge