**Monthly BOD Meeting 7-19-2023**

**Location Zoom**

**Present: Bambi Roylance, Sharon Hardt, Sharon Bullington, Jessica Kimball. Joann Ross, Charissa Alldredge, Sheryl Peterson, Linda VanFleet**

**Meeting Started: 8:09am**

Sheryl moved to accept the minutes for 4/17 2023 and 6/29/23 BOD meeting as written; seconded by Sharon Hardt. Unanimous agreement.

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**1. Treasurer’s Report, Sharon Bullington**

Checking account is currently at $5,656.72. CD is currently at $13,821.54; it made $32.02. The total made since the move is $128.37.

Savings accounts: Gelding Incentive account is at $1,696.34. Youth Scholarship account is currently at $1,989.04 with the addition of $300 for the ice cream social to be held at Regionals; it will be $1,689.04 after that is removed. Year End Awards account is at $685; $485 after the Western Washington High Point awards.

Sharon Bullington has not had the chance to really investigate financial software options at this time.

Sharon did speak to the bank regarding Venmo, Zelle, and online merchant accounts. Our bank does not have a Zelle contract because it’s supposed to be a person-to-person payment system, not a business. The bank does have a system for a merchant card reader called Swipe Simple. We can get a card reader for $100, flat rate charge of 2.9% plus .30¢ per swipe. It can be used for invoices and donations (using the program’s dashboard) and could be set up on the website for payment of Memberships; all with a required note for what the donation/payment is for. The fee for use on the website/for donations would be $9.99 a month plus $15 or about $25 monthly for the website/reader/etc., with a “seasonal close” option – however if a transaction came in on a seasonally closed month, we’d need to pay for it. If we receive enough transactions, it could potentially be free.

There was some discussion on the use of Square and other things like it due to the added fees. The issue with Venmo is how to set it up; we need a business Venmo vs a personal Venmo.

Joanne suggested we table the conversation on alternate payment methods for now; everyone agreed.

**2. Report on trailer registration, D&O Insurance, Bambi Roylance**

Sharon is working on the address change for the trailer.

D&O insurance may need to be through a different insurance agent. The original company quoted $600-$800 a year. Bambi is looking into other companies to get quotes and information. Trailer insurance is now in place and costs $42 a year. Bambi wants to add Joanne and Sharon Bullington to the policy so there’s more people who can access it, especially because the trailer stays at Joanne’s often.

**3. Show Report, Joanne Ross**

Recommendation from Joanne of changing the club’s 3-day shows to 2 day shows and changing how many judges we have at the shows to help offset costs. Locations are still being decided on.

Suggestion to have a play day in April instead of a show, perhaps with clinics.

The Show Committee won’t be meeting until after the last show. A suggestion was made to have the BOD & Show Committee have a joint meeting.

**4. Discussion on 2023 Shows & Recommendations for next year**

* Sheryl suggested holding an A&R combined show.
* Sheryl suggested cutting AMHA classes and adding more non-rated, VSE, AMHR, and Carriage Classes
* Suggestion to hold a combined show with the NorCal club in Redbluff, CA or Central Point, OR
* Need more FB/Social Media posting to promote the club & show both on the club’s social media and personal social media
* A new location for Emerald Valley is still needed; the arena we have been using at OHC is simply too expensive at this point in time to continue to use it.

**5. Western Washington Classic, Bambi Roylance**

Divider wall may need adjusted; it will cost $$. Sharon Hardt kindly offered to donate this if needed.

**6. Show Budget Form & Website Payment forms**

Sharon Hardt suggests a sit-down with Sharon Bullington and Joanne Ross to go over the show form and explain all the calculations involved.

**New Business**

Bambi recommended dropping the late fees for the Western Washington Classic show. Sheryl made a motion to drop all late fees for the Western Washington Classic, seconded by Jessica. Unanimous agreement.

Bambi will speak to Heather Curtis regarding RSVP forms for Oaktree and the Awards banquet.

Moved to adjourn by XXX, seconded by Charissa Alldredge; unanimous agreement.

Ended at 9:50am

Minutes recorded by Recording Secretary, Charissa Alldredge