

Director's meeting

Date: January 20, 2026

Attendees: Helen Halderman, Dorothy Whiteman, Tammy Osgood, Brian Smith, Lisa Brostad, Linda Soto, Sheryl Peterson, Sharon Hardt

Meeting called to order at 3:10 p.m. by Helen Halderman

Minute Approval – Helen Halderman

December 1, 2025, Director's meeting minutes. Discussed a few spelling/grammar corrections needed.

Helen Halderman made a motion we approve minutes, with noted corrections, seconded by Brian Smith. Motion carried.

January 12, 2026, Special Director's meeting minutes. Discussed a few spelling/grammar corrections needed.

Helen Halderman made a motion we approve minutes, with noted corrections, seconded by Tammy Osgood. Motion carried.

Treasurer Report – Linda Soto

Balance as of December 31, 2025: \$53,242.83 in main checking account; \$15,106.67 in certificate of deposit (CD); \$1,815.53 in youth scholarship (and some youth activity monies – which will be moved to main checking).

Club insurance paid January 20, 2026, in amount of \$705.00. Linda will send Ryan Gotshall, insurance agent, the new treasurer contact information for future insurance matters. Linda will also send the Director's current membership list.

Regarding credit card processing – Linda recommends we contact Evalon through Costco. Sharon Hardt will investigate getting an account set up through them. It was discussed that Linda had used her Square account for the first show in 2025 and all was good, however, the second show had a lot of problems with Square. The third show, the credit cards were processed through Evalon, via Linda, and it all went well.

There was discussion about handling credit card payments via the web for membership and sponsorships. Linda Soto thinks the credit card process service might be able to help with this idea in the future.

Linda will send the checking account spreadsheet to everyone and then Sharon Hardt will set up the 2025–2026-year account for tracking. Linda will also process the 1099's for 2025 and has until March of 2026 to get this completed.

Club email – Sheryl Peterson

Sheryl Peterson is trying to find the password to log into the NWMHC.2023@gmail.com account. She has checked in prior treasurer and with prior President, they did not have it. Linda Soto said she might have it.

Linda will get back to the Directors regarding password.

Gelding Incentive check – Brian Smith

Brian asked about the status of the outstanding Gelding Incentive check and the incorrect amount paid. Linda Soto reported that she knew of one check that was missing one horse earnings and will contact the person involved and get them a replacement check. She also states there is an outstanding check and will contact that person for resolution.

Spring School Show – Sheryl Peterson

Sheryl Peterson has been in touch with Joanne Ross and the clinic is coming together. Brian Smith is working with Joanne to get the AMHA grant request submitted.

Facebook – Sheryl Peterson

Sheryl is still working on getting access as an administrator for Facebook. She is trying to give administrator access to Helen Halderman. More to come on this matter.

Open Director Position – Helen Halderman

It was determined that we will hold a vote for the Recording Secretary since we just voted for this position in the Fall, 2025 meeting. It will give someone the opportunity to participate at the Director level. The opportunity to run for this office and be voted in will be held at the January 31, 2026 meeting.

Show Committee – Dorothy Whiteman

Dorothy Whiteman reported that the contracts for the Arenas have not been received as of this meeting. She will be following up on their status.

Sandi Zanzler has confirmed she will manage the gate and measure at the Western Washington show. There could be a small issue if she shows a horse at the show. More to come on this concern. Dorothy will confirm if there is an additional cost for measuring.

Rinda has secured a Steward for the 1 day “R” show. She said she could measure “A” horses but for the one day only. To have her stay for the “A” show would be an additional cost.

Rinda has secured one Judge, one Stewart for Western Washington but needs to get one more Judge for this show. Both judges have been secured for Emerald Valley

Sharon Hardt has both judges signed for the Summer Classic show in June.

The class list for the “R” show has changes and Rinda has the updated list.

Dorothy will send Rinda our new premium package for the Western Washington and Emerald Valley show.

New Classes for Newbie’s – Lisa Brostad

Lisa Brostad has a proposal to add new classes for first time show participants only. She has asked Dorothy Whiteman to present this at the meeting on January 31, 2026. This would be available to all horses, VSE or A. It would be eligible for a Year-End Award, sponsored by Dorothy Whiteman. More to come at the membership meeting.

Helen updated the Directors on Oregon Department of Agriculture (ODA) rules concerning EHV. The notice of methods to mitigate the virus is in effect until 5/3/2026. She will check to see if the guidelines are extended before our show. Dorothy will register for the Spring School show with the State of Oregon ODA since it will be in force at time of this show.

We will need a veterinary resource for on call at the Summer Classic in Eugene. Show coordinators will organize veterinary matters, for all shows.

Other matters

Update on the status of the Regional AMHA show. Will need Sheryl Peterson to report.

Committees: Discussion was held regarding what committees are going to be active. Currently the committee chairs are Brian Smith/Youth & Website committee; Helen Halderman/Website committee; Linda VanFleet/Bylaws/ R&R committee; Katie Hansen/Year-End Awards.

Website – Sarah Houts is very quick to make changes to our site. Brian and Helen will work with her to update directors on the site

There was discussion regarding changes to the By-Laws and/or Rules & Regulations (R&R) addressing the definition of a member in good standing as relates to know animal abuse.

Brian Smith discussed the idea of using Google sheets document feature, more to come on this subject.

Meeting was adjourned at 5:20 p.m.