

Northwest Miniature Horse Club

Directors' Meeting Minutes

March 17, 2026

3:00 PM – Zoom

Call to Order

The meeting was called to order at 3:03 PM by President Helen Halderman.

Roll Call

Directors present:

Helen Halderman, Sharon Hardt, Sheryl Peterson, Lisa Brostad, Dorothy Whiteman, Tammy Osgood, and Brian Smith.

Becky Nicol was absent. Brian Smith served as Recording Secretary for the meeting.

A quorum of Directors was present.

Approval of February 17, 2026 Directors' Meeting Minutes

Motion: Sheryl Peterson moved to approve the February 17, 2026 Directors' Meeting Minutes as presented.

Second: Sharon Hardt seconded.

Vote: Motion carried unanimously.

President's Report – Helen Halderman

- Club email access has been transferred to Helen Halderman.

- Facebook password access remains unresolved.
- Becky Nicol will be formally welcomed at the next meeting.

Report presented for information only.

Treasurer's Report – Sharon Hardt

Financial Summary

- Ending Balance: \$52,022.17
- Two outstanding checks noted; Becky Nicol's check has cleared, and Helen Halderman's check is expected to clear.
- Monthly Activity:
 - Income: \$1,380
 - Expenses: \$3,362.20

Year-to-Date Highlights

- Membership Income: \$1,062.50
- Belt Buckles: \$250.20
- Gelding Incentive Fund (2026): \$687.41
- Gelding Incentive Fund (2025): -\$290.30 (under review)
- Website Sponsorships: \$130
- Banquet Expense: \$206.00
- Silent Auction Income: \$409
- Raffle Income: \$150
- Youth Scholarship Contributions: \$55

Show-Related Expenses

- Schooling Show: \$509
- Western Washington: \$1,881
- Summer Classic: \$598
- AMHA Fees (2025 outstanding + 2026): \$245
- AMHR Fees and Insurance: \$220

Additional Notes

- Fiscal year runs November 1 – October 31.
 - AMHA Clinic Grant has been applied for; no payment has been received to date.
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Banking and Processing Update

- Credit card processing has been established through Evalon.
- A mobile card reader will be provided for use at events.
- A \$300 Costco shop card was received as part of the setup promotion.
- Membership form has been updated to include a 5% credit card processing fee.

Motion: Sheryl Peterson moved to approve the updated membership form including the credit card processing fee.

Second: Brian Smith seconded.

Vote: Motion carried unanimously.

Show Committee Report – Dorothy Whiteman

Show Updates

- Western Washington show has been approved by both registries and is being set up by Rinda Pullen.
 - Summer Classic has been approved by AMHA; Emerald Valley is expected to be approved as fees have been paid.
 - Contracts for the Oregon Horse Center have been signed and returned but have not yet been countersigned by the facility. Payment will not be issued until a signed contract is received.
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Oregon State Fair (OSF) Update

- No updates have been received from the OSF show coordinators since the last communication.
- A class list is not yet ready to share.
- Mary Christine Houts has been identified as the show coordinator and point of contact.
- AMHA requires show approval a minimum of 45–60 days in advance; timelines are becoming tight.

Decision:

The Board expressed continued support for the event; however, no formal motion was made. Progress is dependent on the organizing committee.

Clinic / Schooling Show – Brian Smith

Clinic Update

- All clinic stations have at least one volunteer assigned, with the exception of a potential grooming station, which remains optional.
- A clinic station preparation document has been developed and will be distributed to all station leads to support consistent instruction and structure.

Event Logistics

- A welcome table will be established to assist participants with check-in, questions, and orientation to the event.
- Volunteers will rotate to staff the welcome table throughout the event.
- Membership forms and club information will be available.

Show Operations

- The clinic will be free to participants; show classes will require payment.
- Linda will serve as Show Manager and oversee financial collection for entries.
- Coordination is ongoing to ensure proper handling of credit card payments and entry forms.

Volunteer Status

- Most show positions have been filled.
- The announcer position remains open and is the primary outstanding role.

Report presented for information only.

AMHA Director Report – Sheryl Peterson

- AMHA Board Meeting scheduled for March 17 at 5:00 PM.
- Performance futurity classes are proposed to be phased out and replaced with jackpot-style payback classes, potentially beginning in 2027.
- Proposal under consideration to introduce non-rated “fun” classes at the AMHA World Show (e.g., barrel racing, cone bending).
- Membership and registration numbers are slightly below expectations but still early in the year.

Report presented for information only.

Old Business

Email Access

- Transition to Helen Halderman has been completed.

Back Number Reservations

- No updates reported.

Western Washington Vendor Inquiry

- Request received for a chiropractic vendor presence at the show.
- Board determined this did not align with the intended vendor approach.

Decision:

The Board agreed to decline the request.

Additional Notes

- Debbie Bigham will have a vendor booth.
- Food vendor arrangements are still pending.
- A silent auction will be held in the show office area.

New Business

- Next Directors' Meeting is scheduled for Tuesday, April 21 at 3:00 PM.

Adjournment

Motion: Sharon Hardt moved to adjourn the meeting.

Second: Sheryl Peterson seconded.

The meeting adjourned at 4:10 PM.