

(Approved May 18, 2022)

BOD Monthly meeting April 20th, 2022

Held on Zoom

Present: Sharon Hardt, Bambi Roylance, Sheryl Peterson, Kathy Howard (OR), Jessica Kimball, Linda Soto, Judy Howard, Dorothy Whiteman, Joanne Ross, Bambi Roylance

Meeting Started: 8:00am

Motion made to approve meeting minutes for March 23rd; decision made to table the vote until the next BOD meeting on May 18th

1. Treasurer's Report, Linda Soto

As of the end of March the checking account balance is \$5,443.25 which did not include the second payment for Capital City. After the payment is made, we will have \$3,793.25 in the account. CD balance is \$13,540.68 as of 4/19. A question was brought up about audits of the accounts. This would be handled by the Finance Committee; Linda is reconciling the accounts monthly but there has not been an overall audit for 2021 at this point. This brought up a discussion about the Finance Committee and who is on it and can be on it. We need a third member on the Committee aside from Joanne Ross and Kathy Howard (OR); discussion of the Finance Committee is tabled till the May 18th meeting.

2. Capital City update, Jessica Kimball

As of April 19th we have 67 stalls booked and 58 bags of shavings sold, with an extra pallet in reserve. A question was brought up about clarifying the wording in the premium regarding reserving/paying for stalls and refunds for unused stalls to make it clear that if an exhibitor requests and pays for 10 stalls there will not be refunds given with exceptions when there is notice before hand due to illness, accidents, etc. Another question that came up was about stall charts – would one be sent out? Since keeping a distribution email list of all exhibitors (club members and non-club members alike) isn't feasible, sending out a stall chart can't be done that way. Sharon asked about the VSE Jackpot classes on Friday nights before the show; the question was if it was at all shows or just Can-Am. It will be held at all shows.

3. Show Expense form, Linda Soto

The revised form will be sent to the BOD to be discussed at the May 18th meeting.

4. Update on Revised Membership form, Joanne Ross

The revised form will be sent to the BOD to be discussed at the May 18th meeting.

5. Youth Scholarship form status, Judy Howard

Judy has created an edited the form and requested for the BOD to vote on the updated form for use on the website and in any other necessary. One of the points brought up was a need for information on where to send the forms. Joanne agreed to speak to Jessie about this.

5. Raffle Proposal and Coastal gift cards, Judy Howard

Raffle proposal has been dropped at this time. Discussion was had regarding how to do raffles for the Coastal gift cards, and which shows would be best for holding the raffles. The shows suggested were Emerald Valley and MiniMac as the best places to try to sell the cards. No definite decision was made regarding which shows to have them at and who would manage the raffles at this meeting.

Other discussion:

Discussion on committee members and others regarding working with the BOD was had. The thought is that anyone who brings up a proposal or who oversees a committee needs to be willing to work with anyone on the BOD without constant follow up, and how to handle the issue when it does occur. It was discussed that we may need to look at removing people from Committee placements if they fail to respond or work with the BOD as needed. During this discussion Joanne Ross made a motion to use the club email and physical address as the addresses for the Scholarship Applications so the address wouldn't change with each new committee chair; this was seconded by Sheryl Peterson and the BOD unanimously agreed.

Sheryl Peterson made a motion to accept the form and application for the Youth Scholarship as presented by Judy, seconded by Kathy Howard (OR). BOD unanimously agreed.

New Business:

New BOD Position:

Joanne Ross is now in this position on the BOD for the current duration.

Trillium Creek Partnership, Sheryl Peterson:

<http://www.tcthorsecare.org>

Sheryl Peterson presented information about Trillium Creek Training and Rehabilitation Coalition. Trillium Creek works with adults and children using horses and other methods for rehabilitation for many conditions. Sheryl Peterson would like to see the club help to sponsor shows and provide volunteer hours or even potentially horses for therapy services if anyone knows of a horse that would be compatible. Sheryl has offered to set up a meeting with Bonnie and Walt of Trillium and the BOD. Sharon suggested if the club sponsored a show at Trillium that the proceeds could go to Trillium. The BOD expressed an interest in visiting the facilities over having a meeting on Zoom or just over lunch.

ACTION ITEMS

1. Linda will double check that the \$40 membership fees gathered at the clinic has been taken out of the payments made at the clinic
2. Linda will submit the revised Show Expense form to the BOD for review prior to the next meeting
3. Kathy will speak to the Show Committee regarding clarifying the stall refunds wording in the premium
4. Joanne will continue work on the new Membership form and send it to the BOD for review prior to the next meeting
5. Sheryl will speak to Bonnie & Walt about getting more information about what the club can do to help and to set up a meeting with BOD members to meet Bonnie & Walt and possibly see the facilities

Motion made to adjourn by Joanne Ross, seconded by Sheryl Peterson. BOD unanimously agreed.

Ended at 9:30am

Minutes recorded by Recording Secretary, Charissa Alldredge