**Monthly BOD Meeting 5/29/23**

**Location ZOOM**

**Present: Joanne Ross, Sharon Bullington, Sharon Hardt, Bambi Roylance, Christine Houts, Charissa Alldredge, Linda VanFleet, Jessica Kimball**

**Meeting Started: 8:02am**

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**1. Treasurers Report, Sharon Bullington**

As of 5/28/23 the checking account has $4,448.46. The savings accounts have $5,260. CD has grown by $89.35 for a total of $13,782.52. The General Ledger has a fee of $73.06 for bank checks which is supposed to have been reversed – Sharon will double check that it happens.

Capitol City was a $109.29 loss. Emerald Valley was a loss of $5,522.59 by Sharon Bullington’s calculations, but the show expense form has it as $5,456. The Show Budget form is still new, and the coordinators are learning to use it; it may still need work to fine tune it and it is a work in progress. Sharon Bullington will go over the numbers between both her accounting and the show expense forms to reconcile. Joanne and Sharon Hardt will work on the Show Expense form to add information for formulas, etc so Show Coordinators have an easier time.

Western Washington as of current is at -$62 but there are still entries coming in.

A deposit of $200 was put down for the Oaktree Restaurant for the Year End Awards Banquet. This will be returned later as we have a sponsorship for this cost – the $200 is merely to hold our place.

Zelle/Merchant account – due to scheduling issues this is still being worked on. There was a lot of discussion about Zelle and Venmo, Sharon Bullington will investigate possibly opening a Venmo account as well as getting a card reader for the club itself from Umpqua. Sarah Houts and Christine Houts will investigate how to add payment options like Venmo as a form on the website so that more information can be added to the payments as needed, such as “For Membership” or “For X Show”.

**2. Show Report, Joanne Ross**

The Western Washington Classic has had clarification that we will be allowed two horses to a stall.

Joanne covered the previously mentioned loss of income from both Capitol City and Emerald Valley. The Show Committee will need to meet to discuss this.

The issues that have been occurring with our current show management was brought up. Looking into new show management has been started; Chris Bickford was suggested but Christine spoke with him and he is unavailable. There is a NWMHC member who may also be looking into beginning to do show management. Ron Hood and Chris Bickford both offered to put out feelers to see if there is anyone else who may be able to do show management for us.

We need to advertise the fun and camaraderie at the shows more and try to promote it. We will be losing Susie Gunther as announcer; Amy Christopherson has already offered to announce. We need to post about the opening and get options.

**3. Insurance, Sharon Bullington & Bambi Roylance**

Bambi took the Grey’s Harbor show off the insurance so we will get reimbursed for that in July. Bambi is looking into the “D&O” (Directors and Officers) insurance. She’s not sure when or why it was dropped but she is looking to correct the issue. We should have quotes for it in July, the insurance agent is out of town currently. Bambi makes a recommendation to look into & get D&O Insurance.

Sharon Bullington makes a motion to get Directors and Operator’s Insurance back into our Insurance Coverage, Jessica Kimball seconds. Unanimously approved.

Bambi will work on the insurance coverage.

**4. Trailer Title & Insurance, Sharon Bullington & Bambi Roylance**

We cannot find the title for the trailer at this time. If we ever attempt to sell it, we will need to file for a lost title and get it back, but it was decided we will hold off on filing for it. We do need to update our registration address, however.

We do not have insurance on the trailer itself. Until now it’s been left to the towing member’s insurance to cover liability, however this does not cover the cost of the replacement or repair of the trailer itself if damaged or destroyed. Bambi has started to investigate insurance options. So far she has a quote from Progressive which is $47 a year. Bambi makes a recommendation to investigate insurance for the trailer.

Joanne made a motion to insure the trailer for fire, theft, damage. Seconded by Charissa. Unanimously approved.

Bambi will work on the insurance coverage.

**5. Fall Banquet, Bambi Roylance**

Oaktree update: there will be two entrees. Prices include tax & tip.

The first is Fettuccine which is a base cost of $16. The base fettuccine comes with noodles, sauce, and mushrooms & spinach. Meat can be added: Chicken is $5 more, shrimp or beef is $8 more.

The second entrée is a filet mignon which is $33 and comes with a potato, vegetable, and bread.

Kid’s meal is $8.50 and is chicken strips or a cheeseburger.

Due to a generous sponsorship, we are looking to have a salad bar and a dessert bar. Drinks (aside from water) will be extra. Coffee, tea, ice tea, and soda are bottomless. There will be access to a full bar.

Preorder for the banquet will be sent out 1 month prior and is needed by Oct 10th. Bambi will see about having Heather make up preorder forms. Sheryl will be our announcer with the help of Ben Hanson. Oaktree is open 9am to 9pm, and the banquet is scheduled for November 4th.

**New Business**

Sharon Bullington will get together with Katie Hanson to work out how much money will be dedicated for Gelding Incentive Funds.

We have a lot of awards that have been donated to the club. Katie has sent out a show points report and we have quite a few classes that do not have anyone in them at the moment so we have fewer awards to purchase. Other options were discussed for doing multiple classes on one plaque or base, etc. – the Year End Awards Committee will need to discuss this.

Sharon will send Katie the newest membership list to make sure those who are qualifying will be able to get their awards.

Dorothy’s phone number is incorrect on our website; Sarah Houts will correct this.

Moved to adjourn by Joanne Ross, seconded by Sharon Hardt; unanimous agreement.

Ended at 9:14am

Minutes recorded by Recording Secretary, Charissa Alldredge