

Approved 7/20/2022

NWMHC Board of Directors Meeting

June 15, 2022, 8:00 AM

Held via Zoom

Meeting called to order by President, Sharon Hardt

Attendees: Sharon Hardt, Sheryl Peterson, Joanne Ross, Linda Soto, Kathy Howard, Judy Howard, Charissa Alldredge, Bambi Roylance, Jessica Kimball.

Absent: Dorothy Whitman

Sharon Hardt volunteered to record meeting and transcribe minutes due to Charissa working and joining in a listening capacity only.

Agenda Business

Capital City Show: BOD reviewed Capital City show which made a profit of \$1,339.94. Also reviewed was the new budget tool to assist with future & current show expenses. It was determined the form needed to be revised to include refunds and/or NSF checks. This led to discussion regarding the process of raising sponsorship/funds for various shows/programs. Bambi raised the idea to create a tracking tool/form for those asking for sponsorship/funds to make it easier for follow up. This would assist the individual raising the funds and the Treasurer in tracking the funds received. The Treasurer will work on developing a form for the BOD to look at and approve at a future meeting.

Joanne raised the idea for the Club to create a procedure/policy to be shared with those who ask for funds. No assignment was made regarding follow up at this meeting.

Fall Banquet report: Bambi shared information on the Banquet via email for one location and that she is waiting for information from a second location. As the Chairperson, Bambi is recommending postponing decision until she hears back from second location. The board unanimously agreed to the recommendation to postpone decision.

Mileage reimbursement: Motion was made by Joanne Ross to increase the mileage reimbursement for towing the Club Trailer to .51 per mile, second by Bambi Roylance. Kathy asked for clarification that we are discussing the reimbursement for the trailer only. Clarification was confirmed for Club trailer

only. There was no further discussion, vote was called to increase the mileage reimbursement rate from \$.41 per mile to \$.51 per mile. Vote results: 6 = yes, 2 = no, motion passes

New Business

Linda raised the question who has the authority to negotiate costs. Kathy stated that per the by-laws, the Vice-President has the authority to agree and sign all contracts for the Club. Sharon read from the by-laws section 504, Contracts – “Written contracts pertaining to Club business shall be executed on behalf of the organization by the President, Vice President or such other person authorized by the Board of Directors”. It was further discussed that there be communication with the Treasurer, prior to negotiations, what the budget allocation are for financial matters. If costs are over budgeted amount, a financial request to increase budget will be taken to the board for further discussion and approval before any verbal negotiations or signs contracts.

Joanne made motion to adjourn, 2nd by Sheryl, motion passed.

Meeting adjourned at 9:20 am