

Approved 1/8/2023

## **BOD Meeting November 5<sup>th</sup> 2022**

### **Held at the Taste of Hawaii**

**Present:** Sharon Hardt, Bambi Roylance, Sheryl Peterson, Kathy Howard (OR), Linda Soto, Judy Howard, Joanne Ross, Charissa Alldredge, Dorothy Whiteman

**Meeting Started:** 10:34 am

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### **1. Treasurer's Report, Linda Soto**

As of November, the club checking account stands at \$14,470.88 and the CD stands at \$13,625.81. Outstanding payment due for MiniMac of \$3,000; there have been difficulties getting an invoice so this can be paid. Linda is still working on this.

Discussion on the Club's insurance and exactly how it should be split between shows and club events along with cost breakdown. Insurance covers "7 public event days" – is this one whole event or just total days? What is the exact coverage? How does it count when charged to an event?

The club's CD needs to be renewed in 2023. Recommendation was to investigate options other than renewal. Kathy made a motion to review the CD, seconded by Bambi. Unanimous yes.

### **2. Old Business**

- **Status of Proposed New Membership Form:** Still in progress.
- **Banquet Attendance Numbers:** 53 Adults, 4 children, 2 people just attending the meeting
- **Status of Show Budget Form:** Still in progress. Kathy Howard (OR) recommends a change to the GL to add something to better define sponsorships.
- **Follow up on file storage:** It was discussed previously. A hard-storage option (thumb-drive or external hard-drive) would be best. Charissa will investigate this.
- **Audit Committee:** 2022 Audit Committee still needs to meet and perform their Audits. It consists of Joanne, Sharon, Kathy, and Linda. Linda will send out an email to schedule this.

### **3. New Business**

- Nov 2<sup>nd</sup> the BOD voted 7 out of 8 to appoint Bambi Roylance as President for the remainder of Sharon Hardt's term ending 12/31/22.
- Sharon Hardt requested each President to have the ability to post to the club's FB page.
- Expense Payment and Reimbursement form discussion. This form was created as a starting point for discussion to standardize procedures for reimbursement by the Club. This is part of ongoing

discussions regarding the handling of NWMHC Finances by the BOD. This discussion will continue at a later board meeting.

- Sharon Hardt brought up the idea of assigning Directors to work with the various club Committees as liaisons and aids to Committee Chairs. Kathy Howard (OR) recommended that the President or Vice President coordinate to assign a Board Member to Committees that do not have a Board member on them.
- Rules & Regulations and By-Laws need updated regarding show contracts/working with President/Vice President (discussed by the BOD in June of '22), Financial Data storage, and any other changes made by the BOD in 2022.
- Winter Meeting: Suggestions were discussed, High Rocks was the favorite. Dates suggested were Feb 4<sup>th</sup> or Jan 28<sup>th</sup>. Bambi Roylance is taking the lead and will check with High Rocks and Oaktree.

#### **4. Show Committee Recommendations, Kathy Howard**

*See Show Committee Report*

Mini Mac did not have dates that would work for the Club's needs/schedule. Recommendation is to create a new show, the Western Washington Classic held Jul 22<sup>nd</sup> & 23<sup>rd</sup> at the Clark County Fairgrounds. There has been discussion at making at a Youth/Amateur show or a Performance show however more research needs to be done regarding any of these options.

Update from Sheryl: Western Regionals will be held at the Oregon Horse Center August 4<sup>th</sup> through the 6<sup>th</sup>.

Moved to adjourn by Sheryl, seconded by Bambi; unanimous agreement  
Ended at 12:03pm  
Minutes recorded by Recording Secretary, Charissa Alldredge