

# Northwest Miniature Horse Club

## Directors' Meeting Minutes

**February 17, 2026**

3:00 PM – Zoom

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### Call to Order

The meeting was called to order at 3:05 PM by President Helen Halderman.

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### Roll Call

**Directors present:**

Helen Halderman, Sharon Hardt, Sheryl Peterson, Lisa Brostad, Tammy Osgood, and Dorothy Whiteman.

Becky Nicol was absent due to bereavement. Brian Smith served as Recording Secretary for this meeting.

A quorum of directors was present.

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### Approval of January 31, 2026 Directors' Meeting Minutes

Motion: Sheryl Peterson moved to approve the January 31, 2026 Directors' Meeting Minutes as presented.

Second: Tammy Osgood seconded.

Vote: Motion carried unanimously.

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# **Approval of January 31, 2026 General Membership Meeting Minutes**

Discussion:

Two corrections were identified prior to approval:

- Verification of member status from the sign-in sheet
- Retitling of the projected show costs table

Motion: Sheryl Peterson moved to approve the January 31, 2026 General Membership Meeting Minutes with the above corrections.

Second: Sharon Hardt seconded.

Vote: Motion carried unanimously.

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## **President's Report – Helen Halderman**

- Becky Nicol will be formally welcomed as Recording Secretary at the next meeting.
- Bank accounts have been updated to reflect Sharon Hardt and Helen Halderman as authorized signers.
- The State of Oregon has been updated accordingly.

Report presented for information only.

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## **Treasurer's Report – Sharon Hardt**

### **Account Balances (as of January 31, 2026)**

- Checking: \$5,404.37
- CD: \$15,106.67
- Youth Account: \$1,815.53

A previously identified \$126 transfer from Youth to Checking was confirmed completed in November and requires no further action.

An outstanding check issued to Becky Nicol required a stop payment; a \$25 bank fee was incurred. Confirmation of reissuance is pending.

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## **Expenses and Financial Updates**

- \$332.50 paid to Oregon State Fair for Schooling Show fees; remaining balance of \$332.50 due March 27.
  - \$1,400 Ridgefield deposit scheduled for payment.
  - Contract from Oregon Horse Center not yet received; no payment issued.
  - Club trailer title and registration remain pending receipt from Christine.
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## **Ribbon Expenses**

### **Hodges Ribbons (Placement Ribbons)**

- Total: \$1,265.24
- Shipping: \$132.19
- 10% discount: \$125.90

### **Royal Ribbons**

- Original winter meeting amount recorded as: \$1,229.00 plus \$16 setup fee
- Additional 58 ribbons required
- Updated Royal total: \$1,653.10

### **Combined Ribbon Total (Hodges + Royal): \$2,918.34**

Discussion occurred regarding cost comparison. If all ribbons had been ordered through Hodges, estimated cost would have been approximately \$984, resulting in an estimated difference of approximately \$444–\$600. No motion was made; discussion noted for future budget consideration.

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## **Banking & Processing Updates**

- Sharon is working with the bank to establish online access. Linda Soto will retain temporary access for tax preparation purposes and will be removed once completed.
- Credit card processing setup is in progress.
- \$265 in credit card payments were processed for memberships.
- Website sponsorship renewals confirmed: Sheryl Peterson, Joanne Ross, and Linda Van Fleet.

Treasurer's Report accepted as presented.

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# **Show Committee Report – Dorothy Whiteman**

## **Western Washington Show (WW)**

- **Judges:** Mike Adams and Margot Shallcross
- **Steward:** Annette Littleton
- **Gate (AMHR portion):** Kathy Howe-Drysdale
- **Measuring (AMHA horses):** Kathy Howe-Drysdale
- **Gate (A Show):** Syndi Kanzler

It was requested that measuring strictly adhere to published premium hours. Horses measured outside the designated window will incur the published fine unless prior arrangements are made.

A hardship measurement is anticipated for Western Washington. Hardship measurements must be arranged directly with the AMHA office in advance; AMHA coordinates paperwork directly with Show Manager Rinda Pullen.

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## **Summer Classic (SC)**

- **Judges:** Paul Tarap and Cindi Carlson

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## **Emerald Valley Classic (EVC)**

- **Judges:** Sandy Croote and Heather Corfee

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## **Trailer Hauling**

Kathy Howard secured a trailer hauler for Western Washington and Summer Classic (believed to be Tom Soto). Trailer registration renewal remains pending receipt of required VIN information.

Report presented for information only.

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## **Clinic / Schooling Show Update – Brian Smith**

- Sheryl Peterson will oversee the Measuring Station.
- A follow-up email and Facebook message will be sent requesting volunteers for clinic stations.
- A promotional flyer created by Linda Van Fleet has been posted to the club Facebook page.
- Hardship measurements cannot occur at the Schooling Show because the judge is AMHR, not AMHA licensed.

Report presented for information only.

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## **Oregon State Fair (OSF) Discussion – Dorothy Whiteman**

Discussion centered on communication with the State Fair committee (Matt and Christine) and clarifying expectations.

Key discussion points:

- The committee's goal is to host an AMHA-approved show where points count.
- Directors expressed general support for proceeding under the original proposal.
- Details of implementation will remain the responsibility of the State Fair committee.
- Sheryl Peterson is willing to assist Sharon Bollington in ensuring AMHA compliance requirements are met.
- AMHA double points apply at State Fair; for NWMHC year-end awards, Summer Classic remains the designated double-points show.
- Committee members must be NWMHC members to serve on a club-recognized committee and be covered under club insurance.
- Show management (manager and coordinators) must maintain appropriate membership status for insurance and representation purposes.

No formal motion was made. The Board expressed consensus support contingent upon membership compliance and proper procedural adherence.

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## **AMHA Director Report – Sheryl Peterson**

No updates at this time. Just focused on legal proceedings.

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## **New Business**

### **Non-Show Activities**

Discussion occurred regarding expanding non-show activities across geographic regions. Members were encouraged to consider ideas for future engagement.

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### **Email & Website Access**

Sheryl Peterson will provide email and website password access information to Helen Halderman and Sharon Hardt.

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### **Western Washington Vendor Inquiry**

A follow-up response is needed to an individual inquiring about chiropractic vendor space at Western Washington.

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### **Back Number Reservations**

- \$260 collected to date.
- Deadline to reserve 2025 numbers: February 28, 2026.
- After the deadline, remaining numbers will be released.

Information presented; no motion required.

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### **Pattern Creation Policy**

Clarification provided: An individual who creates a pattern may assist in setup but may not compete in that class.

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## **Adjournment**

There being no further business, the meeting adjourned by unanimous informal consent at 5:00 PM.